

PROJECT COMPLETION FORM

Date:

Store:

Address:

Store Phone: Contact:

Installation Crew:

Attention Customer/Responsible Party: Your signature, in the space reserved below, serves as your acceptance or acceptance with exception, when noted of your new sign(s) or replacement parts and their installation. This serves as your verification that you, along with the sign installer have inspected your new sign(s) and their installations. Any dissatisfaction or request by you must be stated in the comments area below. This information will be forwarded to our management group for their review and action to assure your satisfaction.

X _____

Customer/Responsible Party Signature

All Signs Illuminating?

Yes

No

Other

Signs Cleaned/Touched up?

Yes

No

Other

Print Name

Date

Work Area(s) Clean?

Yes

No

Other

Is This Order Complete?

Yes

No

Other

Title

If NO or OTHER please explain below

Comments: